

Instructions to apply for the Presentation Scholarship

Please follow carefully.

Go to www.stmarycatholicschools.org.

On the left side, it will say:

- For Presentation Scholarship Form, click here

Click on the word “here” and the form will show up. The form is two pages long and you will notice two buttons in the top right corner of the first page—“Submit by email” and “Print Form”. You will use those buttons ***after*** you fill out the information on the 2nd page.

Scroll down to the second page and fill in the information requested.

- When you are finished, scroll back up to the top of the first page and click, “Submit by email”. A box will pop up and ask if you want to use a Desktop Email Application or Internet Email. Choose the one you use and click “OK”. An email box will pop up with the form attached—click send.
- If you would like a printed copy, click “Print Form”.
- If you would like a computerized copy for yourself, click file, save as, and save the file.

Mrs. Neill will return signed form with your student or you may pick it up in the high school office.

If you have any questions, please call Kristine Fiegen at 428-5591. Thanks.